Region X Refund Request Form
No One is an Island
November 7-9, 2004 – Garden City, New York

Refunds will be made by check if payment was by check minus any applicable fees. Refunds will be made to credit card if payment was by credit card minus any applicable fees. See Conference Registration Information and Policies for details.

Complete this form and mail or fax to:
Fay Ju
Assistant Director, Overseas Programs
Columbia University
203 Lewisohn, 2790 Broadway
New York, NY 10027
Tel: 212-854-6333
Fax: 212-854-7400
E-mail: fjj1@columbia.edu

Last Name: ___________________________ First Name: ___________________________
Address: ________________________________________________________________
________________________________________ Phone: __________________________

Refund check should be made payable to:
Individual name: __________________ OR Institution Name: __________________
Address where refund check is to be sent: ______________________________________
________________________________________
Phone: __________________________

Refund requested: _____ By check _____ By credit card

For: (indicate amount) _____ Conference registration
_____ Pre-conference workshop registration
Subtotal: ______
Subtract: ______ $100

Total Amount Requested: ______

FOR OFFICE USE ONLY

Amount Approved: _______________________
Sent to: _____ Business Manager _____ Palisades
Processed by: ___________________ Date: ____________