APPLICATION CHECKLIST

Summer Courses in Japanese Program
International Christian University

Please return the following documents to the UB Study Abroad Office prior to the application deadline of **February 15**:

- UB application form

- Study Statement, signed by advisor
  
  *Include why you wish to study Japanese, how this study relates to your future academic interests or career goals, and how you will benefit from the ICU Summer Courses in Japanese program. Please type; it will be used for the Statement of Purpose required by ICU.*

- Official UB transcript (and previous institution(s) if you are a transfer student)

- Copy of your passport

- ICU Summer Courses in Japanese Application Forms (Must be typed.)
  
  [http://subsite.icu.ac.jp/scj/scj/Application.html](http://subsite.icu.ac.jp/scj/scj/Application.html)
  
  - Application Form
  - Japanese Language Evaluation Sheet
    
    *From a recent Japanese language instructor; cannot be the same person who completes the Academic Recommendation. Ask your instructor to complete the online form and return the form to you in a sealed envelope.*
  - Letter of Recommendation Form
    
    *From a UB faculty member who has taught you in a class; cannot be the same person who completes the Language Evaluation. Ask your professor to complete the online form and return the form to you in a sealed envelope.*
  - Japanese Background Questionnaire (only for advanced speakers of Japanese)
  - Housing Request Form
  - Homestay Application Form with passport-size photo attached
    
    *Required if local homestay is 1st or 2nd choice.*
Please type or print in ink.

Application Information

Name: ____________________________
Last         First         Middle

UB Study Abroad Program:

Program/University  City  Country

Please list any other programs you are applying for:

Program/University  City  Country  Administering SUNY Campus

Program/University  City  Country  Administering SUNY Campus

Term of Study for which you are applying: (check the box and include the year next to the appropriate term, e.g. Fall 09)
□ Fall       □ Spring       □ Year       □ Summer       □ Intersession       □ Other: ____________________________

How did you learn about this program? ____________________________________________________

Personal Information

Date of Birth: ___ / ___ / ___
Place of Birth: ____________________________
Gender: □ Male  □ Female

Passport #: _______________________
or date of passport application
Passport Expiration Date: ___ / ___ / ___
Month & Year
Married? □ No □ Yes

Country of Citizenship: ____________________________
Visa Status (if not US citizen): ____________________________

Home Campus: ____________________________
Campus Student ID #: ____________________________

Local Mailing Address:

Street Address: ____________________________
Apt # ____________________________
City: ____________________________ State: ____________________________ Zip Code: ____________________________

Current Telephone: (____) ____________________________

Campus Email Address (use block letters) ____________________________

My local address can be used until: ___ / ___ / ___
Mo  Day  Year

Please notify us of any changes in your contact information.

Academic Information

Current Standing: □ Freshman  □ Sophomore  □ Junior  □ Senior  □ Master  □ PhD  □ Other: ____________________________

Major(s): ____________________________
Minor(s): ____________________________

Academic Advisor: ____________________________
Expected date of graduation: ____________________________

GPA: Major: ____________  Cumulative: ____________
Degree Credits: Completed: ____________  Currently Enrolled: ____________
## Academic Background

Please list below any other colleges or universities you have attended.

<table>
<thead>
<tr>
<th>Name of Institution</th>
<th>Dates of Attendance</th>
<th>Credits</th>
<th>Degrees/Certificates Received</th>
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Please list below any courses you have taken (including language) that have prepared you for this program.

<table>
<thead>
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<th>Course Title</th>
<th>High School or College?</th>
<th>Credits</th>
<th>Grade Received</th>
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## Contact Information

**Person to contact in case of emergency:**

- Name: 
- Relationship to you: 
- Street Address: 
- Apt Number: 
- City/State: 
- Country (if not US): 
- Zip/Postal Code: 
- Home Phone: 
- Cell Phone: 

**Parent or Guardian (if under 21):**

- Name: 
- Relationship to you: 
- Street Address: 
- Apt Number: 
- City/State: 
- Country (if not US): 
- Zip/Postal Code: 
- Home Phone: 
- Cell Phone: 

Email Address: (use block letters)

## Financial Information

To assist you with financial planning for study abroad, please indicate the estimated amounts you expect to have available from the following sources:

- Financial Aid: $______
- Grants/Scholarships: $______
- Loans: $______
- Family Assistance: $______
- Savings: $______

Other Sources (please describe):

## Student Declaration

I certify that all information on this application form is true to the best of my knowledge.

Student's Signature: ____________________________
Date: ____________________________

## Home Campus Study Abroad Signature (for students from other SUNY campuses)

I am aware that this student is applying to the University at Buffalo study abroad program(s) listed on page 1.

Name of Campus Study Abroad Contact: ____________________________
Title: ____________________________
Office: ____________________________

Signature: ____________________________
Date: ____________________________
SUNY Campus: ____________________________
Study Statement

Student Information

Name: ___________________________ Campus Student ID #: _______________________

Last    First    MI

UB Study Abroad Program:

Program/University        City/Country        Term of Study

I confirm that the information in my Study Statement is true to the best of my knowledge and that I have discussed my proposed study abroad program with my academic advisor.

Student Signature: ___________________________ Date: ___________________________

Study Statement

Please write a Study Statement in essay format. It should be typed on separate pages and attached to this form. The maximum length is two typed pages.

Your Study Statement should include:

• Your academic reasons for selecting this program.
• How this study abroad program fits with your academic program and your overall academic goals. You may also include how this program will benefit your personal and professional development.
• Any prior experience with studying, traveling, or living in another country.
• Any additional information that may be helpful in evaluating your candidacy for study abroad.

When complete, review the Study Statement with your academic advisor and ask him/her to complete the Academic Advisor Approval section of this form. Then submit this form and your typed statement to the UB Study Abroad office with the rest of your application.

Academic Advisor Approval

To the Academic Advisor: Please discuss this proposed study abroad program with your advisee and how it will complement his or her academic program. If you approve of this study abroad application, please indicate your approval with your signature below. We recommend keeping a copy of this signed form for the student's file.

I confirm that I have discussed this proposed study abroad program with this student and approve of his/her application for study abroad.

Name of Academic Advisor    Title    Department

Signature    Date    Institution (if not UB)