

Timothy J. Rutenber Memorial Scholarship for Study Abroad

Timothy J. Rutenber was the associate vice provost for international education at the University at Buffalo (UB) from 1991 to 2004. From the time he joined the university, Rutenber distinguished himself as a model of professional service whose pursuit of excellence in international education administration set an outstanding example for his colleagues at UB and the State University of New York, as well as those with whom he worked at institutions of higher education around the world.

Rutenber spent much of his early career in West Africa: first in Burkina Faso as a Peace Corps volunteer, then as part of an agricultural research project in Niger, and later as administrator of a US Agency for International Development project involving the nomadic peoples of Niger.

In recognition of Rutenber's outstanding service to the field of international education, as well as his own personal commitment to international exchange with African countries, the Office of International Education established the Timothy J. Rutenber Memorial Scholarship in 2004.

The Timothy J. Rutenber Memorial Scholarship for Study Abroad is annually awarded to one University at Buffalo undergraduate student with financial need who will participate in a study abroad program in Africa. Recipients of the Timothy J. Rutenber Memorial Scholarship for Study Abroad are required to fulfill a service requirement by assisting the UB Study Abroad office with the promotion of study abroad opportunities, particularly those in Africa. Therefore, applicants who will return to UB for at least one semester upon completion of their overseas program will be given preference for this scholarship.

Eligibility requirements:

- Applicants must be currently enrolled, full-time, matriculated University at Buffalo students in good academic standing.
- Applicants must have applied for a study abroad program in Africa. Preference will be given to students participating in a UB or SUNY program.
- Applicants must participate in the study abroad program for academic credit.
- Preference will be given to first-time study abroad participants.
- Students must have documented financial need.
- Timothy J. Rutenber Memorial Scholarship for Study Abroad recipients may not apply again.
- Recipients must fulfill a service requirement upon their return to promote study abroad at UB.

Award Guidelines:

- Applications will be reviewed by the UB Study Abroad scholarships committee.
- Finalists for the scholarship may be called for personal interviews.
- The award decisions of the committee are final and not subject to appeal.

Applications:

Pending availability of funds, applications are due **March 15** for fall, year, or summer programs and **October 15** for spring programs. A complete application includes:

- Application Form
- Typed Personal Statement and Service Requirement Statement
- One academic recommendation
- Copy of current Financial Aid award (available from Student Response Center)

Complete applications or questions should be directed to:

UB Study Abroad

210 Talbert Hall

Tel: 716 645 3912

Email: studyabroad@buffalo.edu

Timothy J. Rutenber Memorial Scholarship for Study Abroad Application Form

Name: _____

Person Number: _____

Class (e.g., Sophomore): _____

Expected graduation date: _____

Major(s): _____

Minor(s): _____

Cumulative GPA: _____

UB email address: _____

Study Abroad Information:

1. Have you already applied for a study abroad program? _____ Yes _____ No

Program name: _____

City/country: _____

Term of study abroad: _____

Sponsoring campus: _____

2. Is this is your first college-level study abroad program? _____ Yes _____ No

3. Please indicate any prior experience with studying, traveling or living abroad (*please list locations, dates and purpose and attach additional page if necessary*).

Financial Information:

1. Please indicate any other scholarships which you have applied for and/or received for your study abroad program:

Scholarship name: _____ Amount: _____

Scholarship name: _____ Amount: _____

Scholarship name: _____ Amount: _____

2. Please indicate how you plan to finance your study abroad program by providing estimates available to you from the following additional sources:

Financial aid: _____ Loans: _____ Parent/guardian assistance: _____ Savings: _____

Other sources (please describe): _____

3. How likely is your study abroad participation without this scholarship?

_____ Impossible _____ Unlikely _____ Likely _____ Definite

4. For programs outside UB, what is the total program cost (*not including personal travel*)? _____
Please attach cost information for the program (e.g., brochure, web site printout, etc.).

5. Please attach a copy of your current Financial Aid award (available from Student Response Center).

Applicant Certification:

I certify that the information given above is correct. If I am a recipient of this scholarship, I hereby pledge to assist in promoting study abroad at UB, as outlined in my personal statement.

Signature: _____ Date: _____

Academic Advisor Certification:

I recommend the above student for the Timothy J. Rutenber Memorial Scholarship for Study Abroad, and certify that he/she is a full-time matriculated University at Buffalo student in good standing.

Name of Academic Advisor: _____ Title: _____

Advisor's Signature: _____ Date: _____

Timothy J. Rutenber Memorial Scholarship for Study Abroad Personal Statement

Directions: Please provide a personal statement using the space below or by attaching printed pages (maximum length is two pages). In your statement, you must address the following:

- Any previous experience with studying, living or traveling abroad.
 - What has shaped your perceptions of African life and culture thus far, and what aspects you are most intrigued to learn more about during this program.
 - How you expect to be changed academically and personally by your time in Africa.
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**Timothy J. Rutenber Memorial Scholarship for Study Abroad
Service Requirement Statement**

Directions: Please provide a brief statement to outline how you would assist UB Study Abroad in the promotion of study abroad at UB, particularly programs in Africa. Examples of possible assistance include serving as a peer advisor, participating in study abroad events, or working on a project such as a presentation, slide show, scrapbook or another creative project. Please use the space below or attach a printed page (maximum length is one page).
